

Board Meeting Agenda

February 26, 2026 / 5:30pm / Teams Call

ATTENDANCE: Melissa Kelley, Lindsay Crist, Laura Beauchesne, Bridget Kane, Jennifer Flint
Absent: Jennifer Flint, Deanna Dockey

- I. Melissa Kelley, President, called the Board Meeting Open Session to Order at 5:33 P.M.
- II. Approve January Board Meeting Minutes
 - a. Motion for Approval for January GMM Minutes
 - I, Melissa Kelley, motion to approve the January Board Minutes.
 - Second: Bridget Kane
 - Discussion: None
 - All in Favor: Yes, Motion Passes
- III. President – Elect Updates
 - a. Raise the Region
 - a. The following information was emailed by Lindsay Crist, who is working on marketing materials and getting yard signs.
 - b. Challenges for Raise the Region to Keep an Eye On.
 1. Wednesday, March 11 –
 - i. **6:00-6:30pm:** Make a \$25 gift in the first half an hour and your gift is entered into a drawing towards a \$1,000 prize
 - ii. **6:15pm:** \$50 gifts made at 6:15pm will be matched \$1:\$1
 2. Thursday, March 12 –
 - i. **6:01am:** \$50 gifts made at 6:01am will be matched \$1:\$1
 - ii. **11:00am:** Every non-profit with at least 10 unique donors by 11am will be entered into a drawing for \$1,000
 - iii. **7:16pm:** \$100 gifts made at 7:16pm will be matched \$1:\$1
 3. Largest increase from 2025 to 2026
 - i. 2025 numbers: 18 donations/\$950 raised

- b. New Trail Fundraiser Summer Kick-Off Event
 - a. Tentatively Scheduled for Sunday June 21st, 2026
 - b. Bridget Kane brought to our attention that this is also Father's Day. Lindsay Crist plans to ask the membership at the March GMM if people want to keep this date or change it.
 - c. The New Member Committee is still planning to tie this into a summer recruitment event.

- c. JLW Office Move
 - a. Help Needed! – Sign-Up in ME
 - 1. 3/8 @ 1 – 6pm
 - 2. 3/15 @ 1pm (if needed)
 - i. The CAC is expanding the conference room on the 3rd floor into our current JLW office.
 - ii. We have 30 days to remove our items from the office. We can keep items in the closet for now, but it may not be accessible during the renovation.
 - iii. We can store our items in a location on the 4th floor until December 2026.
 - iv. We have paid rent through March 2026, and the CAC is not expecting any further rental payments while our items are being stored.
 - v. Our previously scheduled Capitol Lounge meeting dates will remain valid through December 2026, and they will waive all room rental fees for those events. We would only be responsible for beverage sales during the meetings.
 - vi. After December 2026, if we wish to use the lounge, the standard rental rates will apply.
 - vii. We may use our CAC mailing address until the end of November 2026.

- b. Options to begin considering for a new location. Help is needed to begin making calls. It was also suggested to have the incoming Board members assist with this as well. There was discussion about having a storage space and then meeting elsewhere, but we cannot use a P.O. Box.
 - 1. Chamber of Commerce – Lindsay Crist called and they do not have anything, but recommended the Pajama Factory.
 - 2. Pajama Factory – Lindsay Crist called and they have spaces starting at \$200 there. She did reach out to see specifically what might be available.
 - 3. Lycoming College
 - 4. Covation Center
 - 5. FCFP
 - 6. YWCA
 - 7. Cowork
 - 8. Taber Museum
 - 9. James V. Brown Library

d. Annual Conference

- a. Motion to send JLW Member to Annual Conference
I, Bridget Kane, motion to send two JLW members to the AJLI Annual Conference in Indianapolis, Indiana from May 14, 2026 – May 17, 2026.
Second: Melissa Kelley
Discussion: Melissa Kelley and Jennifer Flint discussed their experiences attending previous Annual Conferences. Laura Beauchesne and Lindsay Crist discussed the financials and other conferences AJLI offers and their benefits.
All in Favor: Yes, Motion Passes

IV. Treasurer Updates

- a. FCFP Follow-Up from Kristen Lorson
 - a. The JLW endowment account has \$6,228 and needs a minimum balance of \$10,000. We do not need to raise the \$3,772 shortfall right away. Kristen said \$1,000-\$1,200 annually over a few years would be

sufficient. Lindsay and I talked after the call and here is what we are proposing:

1. Make a motion during March GMM to bring the organization endowment whole over 2-3 League Years.
 2. Adjust 2026-2027 budget accordingly.
 3. For 2025-2026 League Year, use proceeds from FCFP personal endowment (roughly \$500) + proceeds from Raise the Region (roughly \$1,500) to show our commitment to this.
 4. In the dues letter to sustainers in early March, include a note regarding the account shortfall and ask for donations to help bring the account whole (kind of like a mini-capital campaign)
 5. “Capital Campaign” idea for sustainers/emergitus with dues form – Add to dues website as a separate line item for donations to earmark them specifically for the Endowment
 - i. Review Letter
 6. Send letters to Sustainer Emeritus as part of this endeavor as well
- b. Dues
- a. Ready to go!
 - b. Review revised Dues Sheet (Directed to Sustainers)
 1. There will be no more mailings for items like the Leaglet, Annual Report, Roster, etc. The letter will be updated and information included to ensure members are updating their email addresses.
- c. Vanguard Rollover
- a. Potential Options to Explore:
 1. Creative Financial Strategies
 2. Service 1st Retirement and Investment Center
 3. Evergreen Wealth Solution
 4. FCFP
 5. Hudock Capital
 6. Morgan Stanley
- d. Audit
- a. Complete – Nothing major of concern was found. Erin Smith identified some best practices/good habits we should implement. She will have a letter prepared for the March GMM to present.

- V. Community VP Updates
 - a. CodeRed.Period
 - a. A packing event was recently held.
 - b. The Board had a discussion regarding long-term sustainability as we should not be using all of the budget to purchase products, which should be supplemental. The committee needs to be looking at other ways to secure items (ie. donations, grants, etc.), which this feedback was previously given to the committee from prior Boards.
 - b. Baby's 1st Book
 - a. The hospital doesn't need a delivery as of now. The committee will look into doing a photo opportunity in the spring.
 - c. Other Events Working to Schedule: No update at this time.
 - a. Kids in the Kitchen
 - b. Salvation Army (Milton)
 - c. EmpowerStride
 - d. EatShare
- VI. Schedule Next Board Meeting – March 31st @ 5:30pm via Teams Call
- VII. Melissa Kelley, President, adjourned the Board Meeting Open Session at 6:28 P.M.